

Present			
Name	Role		
Julia Ross	Chair/Honorary Officer/Director		
Ann Moir	Treasurer/Honorary Officer/Director/Chair of Finance & Organisational Development Committee		
Janet Walker	Elected Director/Chair of International Committee		
Martin Sexton	Elected Director/Chair of Policy, Ethics & Human Rights Committee		
Annie Ho	Elected Director		
Sumayya Hanson	Elected Director		
Katy Jackson	Nominated Director/Vice Chair of National Standing Committee - England		
Vava Tampa	Nominated Director/Chair of National Standing Committee – England		
Christian Beech	Nominated Director/Co-Chair of National Standing Committee - Wales		
Caroline McDonald	Nominated Director/Co-Vice Chair of National Standing Committee - Scotland		
Jude Currie	Nominated Director/Chair of National Standing Committee - Scotland		
Orlaith McGibbon	Nominated Director/Chair of National Standing Committee – Northern Ireland		
John Sheridan	Nominated Director/National Standing Committee – Northern Ireland		
Hari Sewell	Co-opted Director		
Sarah Anderson	Co-opted Director/Student/NQSW		
Ioan Racasan	Co-opted Director/Student/NQSW		
Reshma Patel	Non-Director/Experts by Experience UK Forum Co-Chair		
Omar Mohamed	Non-Director/Experts by Experience UK Forum Co-Chair		
Mark Lynes	Non-Director/Experts by Experience UK Forum Member		
Angela Fazer-Wicks	Non-Director/Experts by Experience UK Forum Member		

In Attendance			
Name	Role		
Ruth Allen	Chief Executive Officer		
Amanda Govani	Director of Communications and External Relations		
Kate O'Regan	Head of Business Development		
Luke Geoghegan Head of Policy & Research			
Jane Shears	Head of Professional Development & Education		



Johanna Wathen	Governance Officer/Executive Assistant
Victoria Gardner	Projects & Evaluation Officer
Kerri Prince	Public & Political Parliamentary Lead
Dean Owens-Cooper	Equality, Diversity & Inclusion Advisory Group Co-Chair

Apologies			
Name	Role		
Neeta Baicher	Vice-Chair/Honorary Officer/Director		
Camelia Chowdhury-Allen	Elected Director		
Merlin Joseph	Elected Director		
Andrew Pennington	Nominated Director/Co-Chair of National Standing Committee - Wales		
Duc Tran	Equality, Diversity & Inclusion Advisory Group Co-Chair		
Debs Solomon	Equality, Diversity & Inclusion Advisory Group Vice-Chair		
Carolyn Ewart	National Director for Northern Ireland		
Sam Baron	National Director for Wales		
Alison Bavidge	National Director for Scotland		
Maris Stratulis	National Director for England		
Mike Hopkins	Head of HR & Support Services		

Agenda Item	Summary of discussion	Decision taken and Actions Agreed	By when	Lead
1.1 Welcome & Inclusion	Julia Ross welcomes all attendees in person and online. Sarah Anderson and Ioan Racasan are welcomed to their first Council meeting as Student/NQSW co-opted Directors. Introductions are made and Julia Ross ensures all feel included.			



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1.2 Declaration of Interests	No new interests declared.	New declaration of interests forms to be completed by all directors for 2024	January 2024	Jo Wathen
1.3 Agree Meeting Minutes	 Matters identified as confidential or as AOB: AOB - Update on action being taken by BASW in relation to the Palestine/Israel conflict. Item also taken under item 4 relating to governmental policy. Reminder to Council to propose items for the agenda 21 days in advance to the Chair wherever possible. Also, reminder to Council to access and use Teams Channel to engage more fully but not in relation to proposing agenda items, this should be directed to the Chair. No matters admitted as urgent: No items declared. Minutes from the 13.09.2023 – Approved pages 1 – 25 with no amendments: Shared and agreed with Council in advance of meeting. Page 18: Sumayya Hanson has requested that the minutes reflect clarification and that an amendment is noted from: Sumayya Hanson shares her experience relating to some behaviours of other attendees and that there was not the time to discuss and debate the motions so as not to cause distress. To: 	Upload agreed meeting minutes from the 13.09.2023 to BASW website. Requested amendment noted in these minutes, meeting minutes from the 13.09.2023 will remain as agreed.	Completed	Jo Wathen Jo Wathen



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	Sumayya Hanson shares her experience relating to some behaviours of other attendees at the 2023 AGM and that there was not the time to discuss and debate the motions. The person reading one of the motions was very distressed and whilst he was talking, there were delegates talking and being derogatory. Matters arising from the Minutes not otherwise on the agenda: Review Reserve's Policy.				Review Reserves Policy at F &OD Committee	January 2024	Mike Hopkins/Joanne Lloyd
	 Update on Council skills audit to include a review of media training needs of Council. Review social media Policy. Provide Council with an update on sponsorship and finalising Social Worker of the Year Awards. 			Update on review of Social Media Policy and training at next Council meeting Update on sponsorship, time frame set by the Charity arranging the contractual arrangements for the SWOYA.	February 2024 February 2024	Amanda Govani Maris Stratulis	
1.4 Confirm location for 2024 face to face meetings	2024 Council meeting dates:				Council agrees to hold February 2024	February 2024	Jo Wathen
	Date 06 February	Meeting Council Development Day	Place Birmingham or Cardiff with	Time 11am- 4pm	Development Day and Meeting in Cardiff.		



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	07 February	Council	virtual option to join Birmingham or Cardiff with virtual option to join	11am- 4pm	Council agrees to hold October 2024 Development Day and Meeting in Birmingham.		Jo Wathen
	08 May 10 July	Council – Budget Setting	Virtual Virtual	11am- 4pm 11am- 4pm			
	15 October	2024/25 Council Development Day	Birmingham or Cardiff with virtual option to join	11am- 4pm			
	16 October	Council	Birmingham or Cardiff with virtual option to join	11am- 4pm			
1.5 Committee Updates 1.5.1 National Standing Committee - Scotland	o Next y	ittee members	es up for election, a	good mix of	Future Committee updates to also include a report on impact of activities that have been	February 2024	Ruth Allen and each Exec leading on the committee report.
1.5.2 National Standing Committee - England	o Pros, o voice being	cons and challenge in NCS as this key o	y areas of interests and trying to have over the coming yeant is including in the derway.	rs, decisions	undertaken to date.		



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	 New trauma informed approaches being introduced (Bairns Hoose) under a Scandinavian model. opportunities and risks shared. Dates and plans for SASW Conference and MHO conference. 			
	 Presented by Katy Jackson & Vava Tampa: Year in review recording shared by England. 5 new members to the Committee Key priorities 4 elements which will have significant impact- Work with PCF evaluations, children and family and impact of McAlister review. Build in depth relationship with ADASS, regular meetings with the president exploring ways in which we can complement activities. Social work of the year award agenda, working towards more significant sponsorship, waiting to hear back from the charity, BASW England would be the lead sponsors if this goes through. Video shared from Helen Hayes – Included in Council Papers to pick up further in agenda item 4. 			
	Would be great to see the outcomes of work that is being undertaken in each nation and how impact is measured.			
	Ruth Allen states that an impact approach will help us capitalise and optimise what is being into each nation to contribute to cross-cutting themes with BASW UK and share and build across the nation's activities. The appointment of the new H Grade (confirmed as Kate O'Regan since Council meeting) and more of			



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	the CEO's time to be spent supporting the development of each nation and cross-nation cooperation, will assist. Report on this progress to be brought to next Council.			
2.1 Chairs Report	Presented by Julia Ross: Council holds a minute silence in reflection of the conflict in Gaza. Highlighted recent visits to universities. Working towards greater integration with the Executive group Black history month and will ensure in future will pick this up more thoroughly in advance.			
2.2 Chief Executives Report	Presented by Ruth Allen: UK conference in 2024 will focus on sustainability and members planning group is enabling co-production. Annual survey being released in December and report to be ready in time for World social workday. Interviewing on 22 nd November for new H Grade Overview of the work in the Nations Professional Capabilities Framework in England external evaluation nearing completion and showing good support from the sector. Sam Baron has joined as National Director for Wales Scottish Association of Social Workers (SASW) is now fully staffed.			



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2.3 Finance & Organisational Development Committee Update	Introduced and Chaired by Honorary Treasurer Ann Moir:			
2.3.1 Balanced Scorecard	 Presented by Victoria Gardner: Balanced Scorecard shared with Council, for year ending September 2023 New business plan will be reflected in the revised balanced scorecard. Significant improvement in how BASW measures objectives. Highlight shared for member retention and recruitment rates, these are slightly lower than the target, need for co-ordinated approach, industry standard is 87% and this has not been met. Income diversification is taken from the August accounts and may be higher at year end. 			
2.3.2 Management Accounts	Need to recognise risk around income diversification target in 23/24 and need to ensure membership strategy is ambitious. Our Agreed deficit budget for this last financial year but to be a surplus of at least £125k due to underspend. Old CRM system is an intangible asset which has been carried forward as a £250k, the surplus this year can offset this and can underwrite the old CRM system which is going out of service earlier than expected.			



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	 Increase in independent membership type, seems to indicate a trend of employed social workers moving into independent work. Needs to be noted under the membership strategy and the changing profile of memberships. 			
2.4 Risk & Audit Committee	Presented by Martin Sexton & Ruth Allen:	Sumayya Hanson has	Completed	Ruth
Update	o Handover meeting brought together the existing R & G	resigned from the Risk		Allen/Hilary
2.4.1 Review of handover	Subcommittee and the R & A Committee. The meeting outlined the work plan for 2024.	& Audit Committee		Tompsett
meeting		membership.		
meeting	o High quality training was delivered in October, this enabled the Committee and other members and staff to			
2.4.2 Risk Register	understand the roles, responsibilities and tasks of the committee.			
	 Discussions around adding additional meetings for the first year, meetings will be extended in length and kept to quarterly. Need to establish relationship and in partnership with 			
	external auditors.			
	 Short, detailed training being offered for both external and internal audit between now and when the Committee meets in January. 			
	 Meeting was constructive and need to be assured that if matters are agreed within the meeting any changes need to be agreed with the Committee. 			



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2.5 Recognition & Remuneration Committee	Presented by Hari Sewell & Ruth Allen:	Defer decision around renumeration of	February 2024	Ruth Allen
Report	Deferred decision for remuneration for EDIAG Chair role. To discuss further under agenda item 3.1. Options appraisal to come back to Council in February.	EDIAG Chair following options appraisal for the group.		
	Council Agreed to endorse request for King's award for a specific BASW member further to Department of Health and Social Care approach about this.	Endorsement request for Kings Award agreed.	Completed	Ruth Allen
	Council Agreed to endorse easement payments for Committee Chairs who are not Directors.	Easement payments for non-director Committee Chair payments endorsed. To update Remuneration policy, apply to Committees of Council only.	February 2024	Jo Wathen
2.6 Committee Arrangements		Verbal update to Council	February 2024	Jane Shears
2.6.1 Professional	Update provided by Jane Shears:			
Development & Education	Core membership is in place, advert is out for new membership,			
Committee	terms of reference has been aligned to other Committees, work plan in place for the Committee.			
2.6.2 Independents				
Committee	Update provided by Jo Wathen:	Update to Council	February 2024	Kate O'Regan



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	Working group meeting on Thursday 23 rd November, 2 x members and Ann as Council member. To also include EbE Council member Reshma Patel.			
2.7 Constitutional Timetable	Presented by Ruth Allen: (see paper)			
2.7.1 AGM 2024	 Proposals and meeting format decisions were presented in a written paper. This was commissioned after decisions taken at the September Council to pursue a change in AGM arrangements. A hybrid General Meeting is proposed for 30th April: in person in Birmingham. An online only AGM is proposed for the 5th June, early evening. Important to have the AGM and GM before the UK Conference to enable the conference to reflect emerging themes. It was proposed that a Standing Orders committee to consider motions is reconvened (membership to be confirmed) Concern if only online that some might not be able to access online events. BASW will ensure that early inclusion guide is released, and support given in relation to this. Proxy voting will also be available. Equality and Inclusion Review summary released to 			



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2.7.2 UK & International Policy Forum General meeting 2024	the wider membership this week. The aim of the changes is to try and be more inclusive. Concerns over the length of time to move motions along as timescales on some motions seem to be lengthy, could more input from staff be available to move them forward. Staff reporting is included. Standing Orders Committee to convene and to review current motion guide, committee to review this over the next two weeks. Motion submission window to open 05.12.2023 to close 19.01.2023. To agree membership outside of Council. Date proposed as 30.04.2024 - 1pm to 5pm, motions that will be received of a policy and ethics nature will be submitted to the Policy GM. Facilitated by Chair of IC, Chair of PEHR, and Head of Policy Venue suggested has hybrid facilities.		05.12.2023	Ruth Allen
	 The forum will receive ideas and time will be made for discussion and information sharing alongside and specifically formed motions. This will be evaluated in 2024. Draft form shared with Council. 			



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2.7.3 Elections – Council Roles 2024	 Timetable shared with Council. All vacancies are now live these include, Chair, Vice-Chair, PEHR Chair, IC Chair and 1 x elected director 			
2.8 Appoint Co-opted Directors	Hari Sewell – To serve 4 th and final 1 year term of office, to take a break from office in October 2024 Ioan Racasan – To serve 1 st 1 year term of office as a NQSW. Sarah Anderson - To serve 1 st 1 year term of office as a student social worker.	Council Agreed to the appointment of 3 x Co-opted directors for a year term of office. Register Sarah Anderson and Ioan Racasan as Directors on Companies House records as soon as possible	15.11.2023	Jo Wathen
2.9 Major Organisational Projects 2.9.1 CRM & Website Development	 Update provided by Amanda Govani: Ensuring clear pathway from old CRM to new CRM Existing contract was due to end in February, will be extending this support contract, this will be funded from existing revenue budget. Key to benefits realisation is user adoption to ensure staff make the most of the system. Managing the CRM is a digital experience for staff, training has been agreed through F & OD for an enhanced training package, will grow and develop this. 			



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	 Will then be able to clearly articulate this to members and a comms approach will be reported to Council. Early indication is that traffic to the website is going well, this will be monitored. Members and staff have been surveyed, including those with lived experience, reviewing and testing the website continues. Mark Lynes asks if those accessing the BASW website members or non-members. Amanda Govani responds Google analytics can show a very accurate picture of those accessing the website and how traffic comes through to the website, this is part of a range of tools. 			
2.9.2 Membership strategy	 Strategy presentation shared with Council. Overall message is that membership is fairly static, and we are on target to maintain memberships and managing well through the cost of living crisis. Increase in independent membership. Member value proposition being clearly articulated, 'BASW by your side every step of the way,' this is being fed into communications and marketings. Retention campaigns have been successful. Bulk email review is underway. Transformational program around the digital offer is 	Report to Council on how the membership strategy could be made more ambitious. Specific strategy around membership to be provided to Nations.	February 2024 February 2024	Amanda Govani Amanda Govani



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Coun Orlait (NI) a Woul the st to be speci Ruth each what join a drive	Ambitions to grow and need to look at how to boost that growth and exploring those strategies, renewing competitor analysis, associate membership, corporate membership. W student group will contact Amanda Govani outside of			



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	Vava Tampa extends invitation to Amanda to present to the England Committee, asks for nation specific around growing membership in England, mirroring the request from Orlaith.			
	Julia Ross asks what it could look like if BASW were to more ambitious about membership growth, look to double membership sooner, look at pilot projects in each nation, feeling is that need to be more ambitious. Reshma Patel asks about associate membership for EbE specifically.			
	Amanda Govani responds that deep dive analysis will be fed back. Foundation work and it is all about moving forward, need to also focus on retention as well getting new joiners.			
3.1 Equality diversity & inclusion	Presented by Ruth Allen & Dean Owens-Cooper: Developing an Equality, Diversity & Inclusion Advisory Group (EDIAG) working group so that it can feed into the Chairs and that the plans for the EDIAG. Looking at formalising the EDIAG into a Committee structure Sarah Anderson volunteers to be involved in this group, advert has been uploaded on the website asking for membership.	Establish EDIAG working group. Report to Council on options appraisal for the EDIAG.	February 2024	Ruth Allen



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	 Working group to look at options for a Committee structure. 			
3.2 Sustainability	Presented by Ruth Allen: Paper shared with Council on Sustainability work stream. Exploring this in conference i2024 Themes also being explored by IFSW, and work being undertaken across the world, gives a framework as to why social work should be interested in sustainability. Call-out for conference workshops is going live this week with emphasis on wellbeing, sustainable workforce, social policy reform, equality and justice. Actions listed that are in progress, feed in is welcomed by Council, will keep this as standing item to bring back an update report in February. Martin Sexton observed that when the code of ethics was refreshed it was requested that sustainability should be included, a review of the code could include this now as an opportunity for BASW to collaborate internationally and to take	Keep as a standing item for Council meetings. Review Code of Ethics with a mind to including sustainability within its content.	February 2024 February 2024	Ruth Allen Ruth Allen
	a lead on this. Hari Sewell comments that the transformational EDI agenda is very much linked to the sustainability agenda, uses decolonisation as an example.			



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	Ruth Allen responds that we should consider how to integrate environmental rights with human rights basis of our Code – as is under consideration in Council of Europe.			
3.3 Overarching Campaign	Presented by Ruth Allen:	Follow up note to	February 2024	Ruth Allen
Priorities & Motions	 Report shared with Council. Updates on overarching campaigns provided by Policy and Research team, for example the campaign in line with the recent supreme court ruling on deporting refugees to Rwanda. Spotlight features being rebooted. To link in more with the austerity action group which is funded by SWU. Update on motions provided by the Committees that have delegated responsibility. Progress shared by Janet as Chair of IC as to where we are in relation to motion 2. A separate meeting has been set to discuss this motion more fully, meeting being held in early January 2024. Further motions remitted to PEHR, motion 5 and motion 6 – a follow up note will be sent to Council with updates 	Council reporting updates on motions remitted to PEHR Committee.		
3.4 Experts by Experience UK	Omar Mohamed and Reshma Patel provide a verbal update:	To bring to Council a	May 2024	Luke Geoghegan
Forum	 Forum meeting was held in October, the forum seems to be working well, sub-groups are being set up. Further meeting with Ruth and Luke next week, budgets will be discussed further. 	full plan of how the EbE Forum will be progressed with four nation approach.		



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	 Co-ordinator role – interviews will be held in November, 11 applications were received, this has been shortlisted to 5. Terminology changed in service user payment policy. EbE webpage is in place. Four nations meeting has been undertaken, representatives were there from each nation, discussion was around how the Forum could ensure all the nations were representative. More work needs to be done to ensure this representation is in place. Ideas being suggested and are being reviewed, this will be discussed further with Ruth and Luke Co-production needs to be further developed and as a forum can offer further training to Council around how to work co-productively. Sarah Anderson highlights that the nations do need to share practices and further consideration does need to be given with the other nations, requests that before decisions are made a clear four nations approach needs to be taken. 	Training to Council on how best to work coproductively. To agree outside of Council how this could be delivered (Hari to contribute further to this)	February 2024	Luke Geoghegan/Jane Shears
4.0 Preparing for General Election & Political Strategy	Presentation shared by Luke Geoghegan & Kerri Prince: Manifesto shared which BASW produced in 2019, this will need to be adapted for the upcoming general election to be ready for early 2024. What makes a good manifesto is shared. 	Luke Geoghegan & Kerri Prince to work up a more detailed plan and timeline which can be presented to Council.	May 2024	Ruth Allen/ Luke Geoghegan



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	 Building the manifesto to ensure it is UK wide and also nation specific. Three possible scenarios need to be considered in any planning for the general election. A new government will inherit particular policies but also attitudes of mistrust in the general population. It's not just about legislation most changes will be happy through policy level and BASW need to consider how best to influence policy changes. Implications for BASW in each potential outcome of the general election differs with each scenario. Solutions need to SMART. Expect and be ready for tough questions ca be more challenging if they are from politicians that share similar values to BASW. There will be a significant increase in work, as BASW should expect to be engaged in opportunities to have sit on government working parties, if the opportunity isn't taken it will be squandered so it's important to have the capability to understand what the membership wants. The work to build influence needs to start now. Position BASW as a way for politicians to reach our membership. Key areas of social work responsibility Continue to work with shadow ministers, opinion forming articles, two side manifesto, need to develop expectation and capacity to work with civil servants, this 	Kerri Prince will follow up on the actions suggested by Council including more ways of engaging with the membership on politics. The nation manifestos will link in with the UK wide manifesto.	May 2024	Ruth Allen/ Luke Geoghegan



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	sort of work will increase and BASW need to prepare for this. Support policies and not parties, not about targeting Labour but about ensuring that BASW have and retain influence, need to ensure that are not side-tracked by niche issues. If Labour do win the election BASW need to be ready to work with new MP's who may not know much about social work.			
	Vava Tampa to invite Kerri Prince to the England Committee meeting. Invite also extended to Kerri Prince from Cymru Committee.			
	Hari Sewell suggests that some ex civil service workers could form a working group to inform the policy team, a thought shower to aid key messages. Suggests some mapping of potential policy's that may come in.			
	Omar Mohamed highlights the need to be strategic and asks what the capacity for this, do need Council need to drive any additional resourcing. Labour Social Work Group could link in with them.			
	Kerri Prince responds that she is aware of the Labour Social work Group but there is no formal working practice for this. Civil service groups are limited in the UK.			



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	Luke Geoghegan reiterates in the next 6 to 12 months there will be an increase in demand on time of BASW and also the nation committees, will very much depend on if this is UK wide of at nation level.			
	Martin Sexton states that we need to ensure we have the capacity and resources now. If more capacity is needed is there a plan to deliver a briefing for Council or lead members to be able to have these discussions for BASW. Also need to know what other partners are saying like ADASS for example, if we are being inconsistent with their messages, we need to be clear why so that BASW's voice is still valid and has a good chance of landing.			
	Members will also need to know how to speak with their local MP's. BASW could provide this help to our members.			
	Jude Currie raises the issue of capacity and how this might impact other activities, can Council offer more support with this?			
	There is a real hope that even if a small proportion of members engaged this could be a huge opportunity over the next 6-9 months.			



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	Mark Lynes states that BASW's voice also needs to focus on the community and BASW also need to reiterate the consequences for social work if governmental policy does not change and government would need to pick up the costs of social work collapsing. Caroline McDonald states that through the lens of the four nations, BASW could make messages simple and clear for members as some social workers also need to be educated about the issues in policy, this worked well in Scotland. Sumayya Hanson states that social workers would love to see BASW standing up for those issues that impact them, social workers should be encouraged to be political and to be activist social workers have a duty to speak up those that are silenced and cannot speak up for themselves. This would evidence what BASW do.			
	Sarah Anderson suggests having small requests to each group to disperse the workload, small actions could all add up and could engage members.			
5.0 AOB	Presented by Julia Ross & Ruth Allen: Update on action being taken by BASW in relation to the Palestine/Israel conflict.	Julia Ross suggests a roundtable discussion, Janet Walker confirms would be happy to facilitate this.	February 2024	Julia Ross/Janet Walker



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	Suggested AOB from Sumayya Hanson shared with Council on Teams. Refers to motions brought to AGM relating to requesting solidarity with Palestine as something that matters to members. Strong focus on civilian attack on the 7 th October in first BASW statement but also need to focus on the apartheid (Sumayya's view) that has been ongoing in the area. The way that the UK is approaching this is to focus on the terrorist attack and not what has happened before or following this attack. Recent collective action has demonstrated that we can be called to action and should call for a ceasefire and for international law to be adhered. There is a working group for the conflict in Ukraine, can BASW also have a similar working group for this for solidarity for the conflict in Gaza. Ruth Allen responds on how BASW might respond to this in the context of the history of the conflict in the area of Gaza. The current statement will be updated shortly. Thiis is joint with SWU, and it is clear what BASW expect from the UK government and internationally. In terms of groups within BASW	Actions Agreed		
	membership and profile of Palestinian rights issues—members can decide if this is something that they want to form. The current statement has been sent to the government and the revised statement will also be sent. Janet Walker confirms we are working closely with IFSW on these issues.			



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	Hari Sewell highlights that we need to consider process and invites Council to consider this from the heart and not just from a position.			
	Julia Ross asks for Council to provide feedback on inclusivity			

Date: 18.12.2023

Signed by Chair:

Minutes Taken by J Wathen – Final Version – 15.11.2023